



Madison Conservation District
Local Common Sense Conservation

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Final Minutes
Special Board Meeting
Monday, June 10th, 6:00 p.m.

Madison Valley Library Community Room

1. **Call meeting to order (Supervisors/staff present, excused, unexcused) - 6:24:** Nick Dyk, Jon Siddoway, Abigail Dennis, Mel McKittrick, Paul Jurenas, Bob Sitz,
2. **Public Comment - 6:24**
3. **Business - 6:24**
4. **Old Business and Reports - 6:24**
 - a. Review 2018/2019 Budget: The board reviewed the fiscal year 18/19 budget vs actual by class.
 - Goals to utilize net income:
5. **New Business - 6:45**
 - a. **Staff Presentation of Proposed Budget:** The board reviewed and discussed the proposed budget forecast for fiscal year 19/20 by class and account
 - **Anticipated income/expenses:** Were reviewed for fiscal year 19/20 and input in budget forecast. Please see attached.
 - b. **Executive Session:** See staff wages
 - c. **Budget Items for Board Discussion**
 - **Office space long-term goals:** The board discussed what the future of office space for the MCD. Tabled.
 - **MACD dues:** MACD is requesting \$8,141.12 in dues. The board discussed paying \$750.00 in dues to MACD matched with a donation to SWCDM of \$750.00. The decision is tabled until the June board meeting.
 - **310 site inspection long-term strategy:** The board discussed an alternate strategy for the work that Mel does for the CD on 310 inspections. Tabled.
 - **Potential 2019/2020 work plan items:** Were reviewed.
 - **MCD nonprofit status:** The board would like to keep this as a priority. Tabled.
 - **MCD website update:** The current website needs updating. Possibility of hiring someone to build a new website for us. Ethan and Emily will get an estimate.
 - **Future staffing needs: intern or part-time help:** The board discussed the possibility of hiring to assist in the implementation of the strategic plan items. Emily and Ethan are currently working at capacity to maintain the current status quo of the CD.
 - **Staff wages:** The staff descriptions have changed with the recent changes in the CD. To keep up with the current state CD's. Mel moves to approve a \$15.50 raise for Emily, an increase to \$45.00 a month cell stipend and \$112.50 into an in lei of benefits toward insurance, either insurance or health savings account until a health plan can be purchased. Jon seconds. All in favor and motion passes. Nick moves to move Ethan's salary to \$45,000.00 a year. Jon seconds. All in favor and motion passes. The board discussed a 2% annual cost of living wage increase for CD employees-tabled for this fiscal year.
 - d. **Update & Approve 2019/2020 Budget: Tabled until June meeting.**

Meeting Adjourned: 9:26pm

Nicholas Dyk, Co-Chair

Emily Osborn, District Administrator

