



Madison Conservation District
Local Common Sense Conservation

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FINAL MINUTES

Grant/Cost Share Committee Meeting **6:00 PM** August 17, 2021

(Note: Committee did not meet on August 17, 2021 at intended.)

Madison Valley Public Library Agenda

Regular Monthly Board Meeting **7:00 PM** August 17, 2021

Madison Valley Public Library

1. Call meeting to order: Nick Dyk called to order at 7:06
2. Supervisors Present: George Boyd, Bob Sitz, Colten Clark, Jon Siddoway, Kaye Suzuki
3. Staff: David Laufenberg, Rebecca Barney, Raeya Gordon
4. Others Present: Kristi Lyons, Mike Duncan
5. Review minutes from previous meetings:
 - a. July Monthly Meeting Minutes George Boyd motioned to accept with modification, Colten Clark seconded, All in favor motion carries. **APPROVED.**
 - b. Note: K Suzuki refrained from voting as she was not in attendance of July Meeting. D Laufenberg to determine if this is necessary/question was asked "what if there are not enough in attendance for a quorum if someone refrains from voting?"
6. Financial-INA Accounting: 7:06
 - a. Funds Transfer suggestions by K Lyons – suggests transferring \$50K from County Ledger to MCD Savings. Bob Sitz motions to move \$50,000 from County to MCD Savings, Kaye Suzuki seconded, all in favor motion carries. **APPROVED.**
 - b. Kristi gave an explanation of Payroll liabilities with in the financial report under "Other" This amount represents a higher health care stipend that was inadvertently been missed from David Laufenberg and Bailey Gibson paychecks prior to August 2021. MCD owes both of them back pay/deposits for this. INA has this corrected moving forward.
 - c. Checking Account to carry a \$1,000 buffer at all times; Kristi suggested \$9,500 from Savings account be transferred to Checking account; Kaye Suzuki motioned to transfer \$9,500 from Savings to Checking, George Boyd seconded, All in favor motion carries. **APPROVED.**
 - d. Kristi Lyons, INA gave a recap of the meeting between INA and MCD attendees: David Laufenberg, Rebecca Barney, and Kaye Suzuki on August 17, 2021. INA is submitting a revised Letter of Engagement to be brought to the September MCD Board meeting for review.
 - e. See attached INA Financial Report for July 2021
 - f. Kaye Suzuki motioned the Financial Report be accepted as presented, Bob Sitz seconded. All in favor motion carries. **APPROVED.**
7. Public Comment: None.
8. NRCS Report:
 - a. NRCS has sent out letters to landowners; NRCS has \$100K per year for 3 years for planting, fencing, off stream wells, for the 4 tributaries of the Madison: Morse creek, North & South Meadow creeks, and Hot Springs Creek.
9. Business-310: 7:15
 - a.
 - **21-19**
 - Applicant: Emily O'Connor
 - Stream: Middle Fork of West Fork of Gallatin River

- Type of Project: Installation of PALS and BDAs
- Status: Field Visit Planned for 8/6/2021
- Date of Proposed Work: 9/20/2021 to 10/31/2021
- Notes: Permit Expiration date: November 30, 2022;
- Colten Clark motioned to approve permit as presented, Bob Sitz seconded, All in favor motion carries;

Approved as presented/Modified/Tabled/Not a Project

- b. Work Completion Reports: 21-14 Granger Ranches LP Headgate
- c. Monthly time spent on 310's; **10** hours
- d. Completed or Ongoing Projects Field Visits Update, and expiring permits

10. Old Business and Reports:

- a. MCD Model Draft 310 Enforcement Policy **NO DISCUSSION**
- b. Use of funds – Use or it or Lose it **NO DISCUSSION**
- c. Dues MACD **NO DISCUSSION**
- d. Financial Mtg. with INAs Report **PREVIOUSLY DISCUSSED WITH FINANCIAL REPORT**
- e. Equipment Update - Raeya Gordon: Pivot Track Filler needs new rim and 2 new tires; if old rim is still useable put spare tire on it. Nick Dyk will send specs to R Gordon for another hitch type.
- f. George Boyd suggested we consider purchasing Portable Corral for rental equipment.
- g. David Laufenberg will follow up with email to request proposals for equipment and Equipment Acquisitions will be on September Agenda
- h. ACTION: Supervisors will do research on equipment and costs; _____ will research grant funds/ match funds out there to assist MCD with equipment purchases.

11. New Business:

- a. Grant and Cost Share Program Update and Launch Discussion
Committee did not meet today.
Discussion was held regarding the following:
Cost sharing for 310 permit applicants need to be careful that there is no conflict of interest; we can provide culverts, planting, need to develop clear, objective criteria.
Soil Sampling assistance would be good; Projects regarding soil health good to participate in.
- b. Raeya Gordon Extension through October; Kaye Suzuki motioned we employ Raeya Gordon directly by MCD, for October 2021 at \$17.50 per hour with Not to Exceed \$3,000. Colten Clark seconded. All in favor motion carries. **APPROVED**.
- c. Ranch Tour Harrison, MT - Sitz Ranch and Dyk Farm
Wednesday, September 29, 2021, meet at Harrison School parking lot at 4:30 PM. Bob Sitz recommended the Red Apron for catering, Cindy Brennan; Action: Raeya will contact Red Apron and request menu and cost for catering

12. Correspondence: No discussion

13. Supervisors Report: No discussion

14. Staff/Project Report: Attached

12. Upcoming Dates: No discussion

Meeting adjourned by Nick Dyk at 9:10PM