



Madison Conservation District  
*Local Common-Sense Conservation*  
 222 E. Main Street Suite 2B | PO Box 606 | Ennis, MT 59729  
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[WWW.MADISONCD.ORG](http://WWW.MADISONCD.ORG)

## Minutes

Regular Monthly Board Meeting

**\*\*12:00PM Tuesday, January 20, 2026\*\***

Madison Valley Public Library

### 1. 12PM Call meeting to order/Roll Call/Meeting Procedures

**Supervisors Present:** Scott Farquhar, Jake Stewart, Brett Owens, Rachel Endecott, John Knapton

**Absent:** Kate Roberts, George Boyd

**Staff:** Maia Schweikert, Colin Threlkeld

**Public/Partners:** Keith Wellstone, MT FWP; Jennifer Anderson, O'Dell Creek Ditch Company; Garret Vasa, NRCS; Stephen Carpenedo, MT DEQ; John Muhfeld, SWCA; Gary Decker, SWCA

### 2. Review minutes from previous meetings:

#### a. November Meeting Minutes

Notes:

**Approved**

Motion: R Endecott motioned to approve the November 2025 Meeting Minutes as presented.

Seconded: J Stewart seconded.

Discussion:

Vote: All in Favor, Motion Carries. **Approved**

### 3. Business-310:

#### a. 25-10C Jack Creek (PCH Diamond J, LLC)

Notes: Work deviation

**Approved**

Motion: S Farquhar motioned to approve permit 25-10C as a valid complaint, finding no further action currently, but requiring a follow-up inspection after Spring runoff.

Seconded: R Endecott seconded.

Discussion:

Vote: All in Favor, Motion Carries. **Approved**

#### b. 25-29M Jack Creek (Connolly; Cedar Ck Ranch)

Notes: Headgate replacement and maintenance

**Approved**

Motion: R Endecott motioned to approve permit 25-29M with a 15-day waiver and proposed maintenance plan.

Seconded: J Stewart seconded.

Discussion:

Vote: All in Favor, Motion Carries. **Approved**

#### c. 25-30 UN Trib Jack Creek (Sol Sky, LLC)

Notes: Directional drilling for utilities

**Approved**

Motion: R Endecott motioned to approve permit 25-30 as submitted.

Seconded: B Owens seconded.

Discussion:

Vote: All in Favor, Motion Carries. **Approved**

#### d. 26-01 Madison River (Dewey; Channels Ranch)

Notes: Bank stabilization

**Approved**

Motion: R Endecott motioned to approve permit 26-01 with modifications as indicated by the team member report.

Seconded: S Farquhar seconded.

Discussion:

Vote: All in Favor, Motion Carries. **Approved**

- e. 26-02M O'Dell Creek (Anderson; O'Dell Ditch Company)  
Notes: Maintenance permit for point of diversion and ditch  
**Approved**  
Motion: S Farquhar motioned to approve permit 26-02M as submitted.  
Seconded: B Owens seconded.  
Discussion:  
Vote: All in Favor, Motion Carries. **Approved**
- f. 26-04 Wigwam Ck (Boyd; Bar 7)  
Notes: Culvert removal and new bridge construction  
**Approved**  
Motion: R Endecott motioned to approve permit 26-04 with the modification to install jersey barriers while the current culverts are still in the creek, and with a 15-day waiver.  
Seconded: J Stewart seconded.  
Discussion:  
Vote: All in Favor, Motion Carries. **Approved**
- g. 26-05 Wigwam Ck (Boyd; Bar 7)  
Notes: Cross section trenching and pipeline excavation  
**Approved**  
Motion: R Endecott motioned to approve permit 26-05 with the requirement that removed fill is placed away from the stream with a 15-day waiver.  
Seconded: B Owens seconded.  
Discussion:  
Vote: All in Favor, Motion Carries. **Approved**
- Monthly time spent on 310's; \_\_\_\_ hours (Colin), \_\_\_\_ hours (Supervisors)  
Completed or Ongoing Projects Field Visits Update, and expiring permits. 4 Work Completions received: 22-14 – 22-16, 24-14

4. Staff/Project Report: (See attached report)

5. Madison County Planning Board Report:

6. Supervisors Report: **5 Min.**

a. HR Subcommittee Report

Notes: Review updated personnel policy

**Approved**

Motion: S Farquhar motioned to approve the personnel policy as edited.

Seconded: J Stewart seconded.

Discussion: B Owens brought forth discussion regarding the need for more review on sections discussing compensatory time and maternity leave.

Motion: S Farquhar amended the motion to approve the personnel policy as edited with the exception of sections regarding compensatory time and maternity leave which will be reviewed at the February Board Meeting.

Seconded: J Stewart seconded.

Vote: All in Favor, Motion Carries. **Approved**

7. NRCS Report:

8. Public Comment:

9. Old Business and Reports:

a. Moore Creek Corrective Measures Updates & SWCA Presentation of As-Built Drawings

**No Action Taken**

b. Cataract Dam Project Grant

Notes: Potential project grant to address dam safety and performance issues

**Approved**

Motion: R Endecott motioned to approve the Madison Conservation District to act as a potential sponsor for a project grant from the Cataract Water Users in the future, with the purpose of addressing Cataract Dam safety and performance issues.

Seconded: S Farquhar seconded.

Discussion:

Vote: All in Favor, Motion Carries. **Approved**

## 10. New Business:

### a. Nomination and Appointment of Officers

Notes: Appointment of Board Chair, Vice Chair, and Treasurer

**Approved**

Motion: S Farquhar motioned to appoint K Roberts as Board Chair.

Seconded: R Endecott seconded.

Discussion:

Vote: All in Favor, Motion Carries. **Approved**

**Approved**

Motion: R Endecott motioned to appoint S Farquhar as Vice Chair.

Seconded: B Owens seconded.

Discussion:

Vote: All in Favor, Motion Carries. **Approved**

**Approved**

Motion: R Endecott motioned to appoint J Stewart as Treasurer.

Seconded: S Farquhar seconded.

Discussion:

Vote: All in Favor, Motion Carries. **Approved**

### b. Appointment of Financial Signatory

Notes:

**Approved**

Motion: R Endecott motioned to grant B Owens financial signatory authority.

Seconded: S Farquhar seconded.

Discussion:

Vote: All in Favor, Motion Carries. **Approved**

### c. Review of Supervisor Terms and Elections

Notes: 2026 expiring supervisor terms need to file county election paperwork 2/17/26 - 3/4/26

**No Action Taken**

## 11. Financial-INA Accounting:

### a. Financial Report

Notes:

**Approved**

Motion: R Endecott motioned to approve the November and December financial reports as presented.

Seconded: B Owens seconded.

Discussion:

Vote: All in Favor, Motion Carries. **Approved**

### b. Funds Transfer Savings to Checking

Notes:

**Approved**

Motion: R Endecott motioned to transfer \$29,000 from Savings to Checking.

Seconded: S Farquhar seconded.

Discussion:

Vote: All in Favor, Motion Carries. **Approved**

### c. Funds Transfer to Debit

No Action Taken

### d. Funds Transfer from County Account to MVB Account

Notes:

**Approved**

Motion: S Farquhar motioned to transfer \$104,000 from the County Account to the MVB Account.

Seconded: R Endecott seconded

Discussion:

Vote: All in Favor, Motion Carries. **Approved**

Meeting adjourned at 3:00pm by Scott Farquhar, Vice Chair; date: 1/20/2026

Approved by: Kate date: 3/17/26