



Madison Conservation District
Local Commonsense Conservation
222 E. Main Street Suite 2B | PO Box 606 | Ennis, MT 59729
406.682.3181

WWW.MADISONCD.ORG

PUBLIC INFORMATION REQUEST FORM

Much of the information maintained by Montana's Conservation Districts are available to the public upon request. To make a public information request, please complete and submit the form below. Requests are processed in a reasonable and timely manner and in the order they are received.

The Conservation District charges the requestor for fulfilling public records requests. These charges include, but are not limited to, copying electronic or paper records, and research if the public information cannot be readily identified and gathered. § [2-6-1006](#), MCA. Charges commensurate with the amount of time and resources required to provide the information. All fees will be collected in advance and only cash or check payments are accepted. Refer to PIR – Public Information Request Document for more information.

CD/Agency Use Only

Request Number:

Date Received:

Estimated Costs:

Date Forwarded to Applicant:

Applicant Use

REQUESTOR:

Name:

Email:

Phone:

Organization (if applicable):

Format requested: (Electronic or hardcopy/printed):

PUBLIC INFORMATION REQUESTED (Generic):

To help CD staff in fulfilling your request, please describe the information you are requesting and what the information will be used for.

Subject:

Information requested:

PUBLIC INFORMATION REQUESTED (310 Permit):

To help CD staff in fulfilling your request, please describe the information you are requesting and what the information will be used for.

Name of landowner (if known):

Name of Perennial Stream:

Project Address:

Section, Township & Range:

Time Period of Project (list year(s), if known):

Information requested: